

## **Batheaston Parish Council**

### **Finance Update to End of Period 5**



#### **Summary**

This report provides a summary of the cost of three of the Council's principal activities for which there is some charge or other income. The figures are based on the annual estimates of year end costs and income provided in the paper at 6.1 on this agenda.

#### **The Rhymes Pavilion**

|                         |               |
|-------------------------|---------------|
| Staff Costs (see note)  | -£3,684       |
| Rhymes - Business Rates | -£1,117       |
| Rhymes – Electricity    | -£1,965       |
| Rhymes – Water          | -£424         |
| Rhymes – Maintenance    | -£345         |
| Rhymes – Other          | -£47          |
| <b>Expenditure</b>      | <b>£7,582</b> |
| <b>Income</b>           | <b>£984</b>   |
| <b>Net Position</b>     | <b>£6,598</b> |

#### **Notes:**

Staffing costs are based on apportioning costs as follows:

|     |                                                                  |
|-----|------------------------------------------------------------------|
| 75% | Cleaner                                                          |
| 5%  | Clerk and RFO                                                    |
| 30% | Financial Administrator (responsible for bookings and invoicing) |

#### **Batheaston Times**

|                 |               |
|-----------------|---------------|
| Income          | £1,800        |
| Expenditure     | £5,929        |
| <b>Net Cost</b> | <b>£4,129</b> |

#### **Notes:**

Income is based on 3 sponsors for all 4 editions in the year, at £150 per edition

Expenditure does not include staff time, the Clerk spends some time producing the copy, but it is otherwise managed by others (and costs included above)

**Public Conveniences**

|                                               |               |
|-----------------------------------------------|---------------|
| Income                                        |               |
| Public Conv - Coin Payments                   | £140          |
| Public Conv - Card Payments (see note)        | £541          |
| <b>Subtotal</b>                               | <b>£681</b>   |
| Expenditure                                   |               |
| Riverside - Public Conveniences – Water       | £138          |
| Riverside - Public Conveniences - Maintenance | £380          |
| Riverside - Public Conveniences – Cleaning    | £2,574        |
| Riverside - Public Conveniences - Electricity | £339          |
| Staffing (see note)                           | £4,620        |
| <b>Total</b>                                  | <b>£8,051</b> |
| <b>Net Cost</b>                               | <b>£7,371</b> |

Notes:

Card Payment income is net of costs:

Monthly service fee - £10

Credit Card transaction fee – 3%

Staffing costs are based on apportioning costs as follows:

35% Handyman – opens and closes the toilets, cleans and refreshes consumables

5% Clerk and RFO

**Recommendations**

The Committee is asked **to note the report**, and to advise of further information or action required.

**Richard Maccabee,**

**Parish Clerk and Responsible Finance Officer**

**14<sup>th</sup> September 2026**